

Address Fasangartengasse 38 / 4 / 3, 1130 Vienna.

Mobile phone: +43 699 10804 948

Email: [rainer.volk@aon.at](mailto:rainer.volk@aon.at)**CURRICULUM VITAE:****Personal data:**

Name Rainer Volk  
 born on December 13, 1960 in Vienna  
 marital status married  
 living at Fasangartengasse 38 / 4 / 3, 1130 Vienna

**Education:**

Period	Type of education	Description
1971-1975	High school	at Stubenbastei, 1010 Vienna
1975-1980	1 <sup>st</sup> Higher technical education	„Civil engineering“ ending with a High school diploma (results: “good“)
1982-1985	2 <sup>nd</sup> Higher technical education	„Information Technology and Organisation“ at evening school ending with a High school diploma (results: “excellent“)
Dec. 2000	English Certificate	Business English Certificate 2 from the University of Cambridge
1999-2001	Bachelor’s degree	Studies at the Austrian subsidiary of the University of Derby, ending with a bachelor’s degree for computer science (Finished with a first class degree)
Feb. 2003	Proj.Man. Certificate	Senior Project Manager certificate from the Project Management Austria (part of the International Project Management Association)
May 2007	Proj.Man. Certificate	PMP (Project Management Professional) certification from the PMI (Project Management Institute)

**Professional history:**

Period	Company / Field of responsibility	Position
Sept. 2003 - present	Project management, project consulting and conducting of project management seminars for several customers	Self employed
1998 – mid 2003	Employee of Compaq Computer Austria (now HP) since January 1998 as the department head of Compaq’s Telecommunication business. In that role I have been reporting directly to the Professional Services Austrian Country Manager.  Together with my team I was responsible for all telecommunication related solutions and projects. Compaq’s customer base included the major Austrian fixed-line and wireless operators. The recently largest project was to establish a wholly new Intelligent Networking platform including a Pre-Pay billing and customer care application for an tier 2 Austrian wireless provider.	Department Head for the Austrian Telecommunication business
1992 - 1997	Part of the „Motorola Center Computer Systems“ (MCC) company - formerly „Center Data Systems“. MCC was a Joint Venture between the Motorola Computer Group (Headquarter in Phoenix, Arizona) and the Austiran „Center Group“.  I began as a project manager leading a large IT-Infrastructure project of the Austrian Ministry for Internal Affairs. Short project overview: <ul style="list-style-type: none"> <li>• MCC was the prime contractor of this project</li> <li>• Total budget approx. 70 million Dollar</li> <li>• Decentralised Client/Server Solution including a nation-wide X.25 network for all executive and administrative areas of the ministry</li> <li>• approx. 2.000 sites, 8.000 work locations, 30.000 users</li> </ul>	Project Leader Department Head Deputy Operation Manager

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	<ul style="list-style-type: none"> <li>• Operation system: UNIX and WindowsNT</li> </ul> <p>In 1994 I was appointed to the head of the project-management department and in this capacity I was responsible for all our current IT-projects. Since that time I also belonged to the MCC Management Team and have been subsequently promoted to the Deputy General Manager.</p>	
1987 - 1992	<p>Team member of the INDAT company (formerly „ISA“ or „Philips C&amp;P“; present name „Origin“). This organisation is a wholly-owned subsidiary of the Philips corporation and is concerned with IT-solutions for internal as well as external customers.</p> <p>After completion of my second course of studies I consolidated my IT experience and knowledge in the computer languages COBOL, Fortran and ADABAS/Natural as a programmer at INDAT. This was done in an IBM Mainframe environment. From 1989 I was the IT Analyser for large logistics projects for several Philips factories. This was done in the capacity of project leader from 1991.</p>	<p>Analysers in the business office for IT-projects</p> <p>Project Leader</p>
1985 - 1987	<p>Employee of the CTA company (but on lease to Siemens PSE). At Siemens, as an external employee, I was a project team member for an internal logistic project.</p> <p>Thereafter I was the IT leader with a big Austrian architectural concern (ATP) for about one year.</p>	<p>Analysers and Programmers for IT-projects</p> <p>Head of the IT-department</p>
1980 - 1985	<p>After completion of my first course of studies I was active in two planning offices for civil engineering. My responsibility was to co-operate in the planning of large construction projects (satellite town „Alt Erlaa“ and Subway construction).</p>	<p>Technical draughtsman and project leader for civil engineering</p>

**Successes as Project Manager and Department Head**

I was able to finish all projects which I headed – either as project manager or as department head for IT projects – successfully, that means that no project under my responsibility had to be cancelled or stopped before completion.

List of the most important projects under my responsibility:

Period of time	Project size in Mio €	Short project descriptions
2000-2002	approx. 8 Mio €	Prepay Billing system for an Austrian mobile provider
2000	approx. 3 Mio €	Billing system for a large Austrian service provider
1999	approx. 1 Mio €	Communication system for an Austrian mobile provider
1992-1997	approx. 70 Mio €	Large project for the Austrian ministry of internal affairs (details see above)
1990-1992	approx. 2 Mio €	Logistic system for a Philips factory in Styria
1988-1990	approx. 3 Mio €	Material management system for a Philips factory in Carinthia
1986	approx. 10 Mio €	Sub project manager for a Siemens-internal material management system
1983-1985	approx. 30 Mio €	Sub project manager for several underground construction sites
1980-1983	10 to 70 Mio €	Sub project manager for several dwelling houses construction sites

## **Qualifications and experiences**

### **General Qualifications and experiences**

- Good English language skills (successfully passed several English trainings, successfully passed the „Business English Certificate Level 2“, successfully finished computer studies on an U.K. based University (University of Derby)
- General knowledge of the today's telecommunication business from the technical-, solutions- and business point of view, including the wireless and fixed-line technology
- General management skills (mid- and upper management level)
- Skills for leading employees and departments

### **IT Project Management related qualifications and experiences**

- Strong Project Management skills (as project manager as well as department head of project organizations)
- Strong experience in running large and complex prime contractorship projects including subcontractor- and contracting management
- Experience in creating specification documents (statement of work documents, work breakdown structures, requirement specifications, risk management specifications etc.)
- Experiences for contractual design and contractual negotiations for customers and subcontractors

### **IT-related skills**

- Knowledge of the most important today's operating systems from the strategic / architectural / product management point of view
- Base Knowledge of Middleware (system software) products as MS Back Office, relational Databases, Clustering etc. from the strategic / architectural / product management point of view
- Knowledge of networking (LAN and WAN) including Internet / Intranet solutions
- Knowledge of Client / Server Computing as well as Networking Computing
- Basic skills of designing and developing software applications (Analysis and Specification, Data Modelling, working with CASE-Tools etc.)
- Knowledge of the most important hardware components (Computer Systems, Network devices, UPS systems etc.) from the Product Management as well as the technical point of view
- Experience with the operational business of larger IT environment (Production, Field Service etc.)