



Ing. BSc.

# Rainer Volk

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**Address** Fasangartengasse 38  
1130 Vienna, Austria

**Born** 13th Dec 1960 in Vienna

## PROFESSIONAL CAREER

### 2004 – to date

Self-employed Project Manager, Trainer, Consultant, and Coach in the field of Project Management

### 1998 – 2003

Leading international projects and programmes, Head of Department Telecom at Compaq/HP

### 1992 – 1997

Project Manager, Team Leader and Deputy Business Executive at Motorola Computer Group

### 1980 – 1991

IT Manager, Programmer, Business Analyst, and design engineer in the construction industry

## EDUCATION

### 2001

Bachelor for Computer Science (University of Derby, UK)

### 1985

Higher Technical Education for IT and Management in Vienna

### 2001

Higher Technical Education for Civil Engineering in Vienna

## CERTIFICATION

### Traditional Project Management

PMI-PMP Prince2

IPMA Level B (sPM)

### Agile Project Management

PMI-ACP SAFe DAD CSM

## PROFILE

Programmer, Analyst, Sub-Project Leader, Project Manager, Department Head, as well as a wide variety of management positions. Honed craft from the ground up to build-up strong soft skills and methodological competence to become a “professional” in the field, eventually to pass on knowledge as a trainer, Consultant, and Coach.

## KNOWLEDGE AND SKILLS

### Management

Many years of experience and professional competence as Head of Department and Deputy Managing Director. Industry experience in the fields of IT, telecommunications, logistics and civil engineering, among others.

### Project Manager

Internal and external project lead in various industries using different project management methods. More than 20 years traditional PM and over 10 years of agile PM.

### Trainer, Consultant and Coach

Know, learn, master – these three levels of competence can be offered from a single source through training, consulting, and coaching, thereby gradually building on previously acquired knowledge and experience.

### Business Analyst and Programmer

Through many years of experience in business analysis and requirements management for IT and telecom solutions, numerous methods for traditional and agile business analysis were acquired and programming skills were gained.

### “You never stop learning”

- After completing two higher technical education courses, completion of a bachelor's degree.
- Ongoing: certifications to stay up to date.

### Additional skills

- Tools: MS Office, MS Project, Visio, CASE tools.
- Methods: ITIL, Lean Management, Process Management, Change Management, Quality Management
- Languages: German (native), English (business fluent)